



City of Northampton, Massachusetts
Human Resources Department

**POLICY & PROCEDURE
NUMBER 200-3**

Effective Date: 7/1/98

SAFETY POLICY STATEMENT

POLICY:

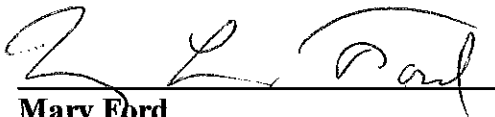
The City of Northampton is extremely conscious of the safety and welfare of its employees and that of our citizens. As an employer, we recognize our obligation to ensure the safest possible work place for our employees. As a governmental entity, we recognize our responsibility to provide a safe environment for the public we serve. It is our belief that most accidents are preventable. In accordance with this belief we have allocated resources to administer an aggressive loss control program for our community.

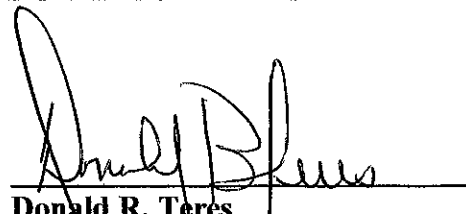
The City has established an Executive Health and Safety Committee which meets quarterly to coordinate our overall loss control effort. This committee, however, is not responsible for line functions which are normally that of department heads and supervisors. Each department or service division head is responsible for the loss control activities within his or her department. It is expected that department heads and managers will compliment the effort of the Executive Health and Safety Committee in ensuring that actions are taken to reduce accidents and provide for the safety of our employees and the public. These loss control functions are continuous and equal in importance with all other operational considerations.

All employees are responsible for cooperation with, and support of, our loss control program and its objectives. All employees are expected to adopt the concept that the most efficient and only acceptable way to complete a task is the safe way.

Loss control is the responsibility of every employee. Only with your help can we continue to maintain a safe environment for both our employees and the citizens we serve.

Approved:


Mary Ford
Mayor


Donald R. Teres
Human Resources Director

REVISION HISTORY:

DISTRIBUTION: Dept. Heads, Bulletin Boards

SAFETY.PLY 3/98